



**Wine & Harvest Festival  
September 17-18, 2022  
Fine Arts & Crafts Fair Application**

**EVENT INFO:** Wine & Harvest Festival, September 17-18, 2022. Saturday 10-6; Sunday 10-5

**ORGANIZATION:** Cedarburg Art Museum, W63N675 Washington Ave., Cedarburg, WI 53012  
Contact: registrar@cedarburgartmuseum.org, Phone: 262-377-6123, cedarburgartmuseum.org.

**LOCATION OF ART FAIR:** Downtown Historic Cedarburg, Wisconsin. Festival takes place throughout the downtown area. Booth locations are assigned to Cedarburg Art Museum through Festivals of Cedarburg and may differ from festival to festival.

**ELIGIBILITY:** The fine arts and crafts fair is open to all artisans 18 and over who exhibit work of original concept, design, execution, and consistent with photos submitted for jurying. Entrants are expected to exhibit original, handcrafted, and collectible items. No kits, unfinished wood cut-outs, manufactured items or imports allowed. All items exhibited at the fine arts and crafts fair must be handcrafted. No food or drink may be sold by exhibitors.

**JURY PROCESS:** A jury committee will review all entries to determine appropriateness, artistic merit, and adherence to rules (those listed above as well as in Festivals of Cedarburg vendor rules). Each festival is juried independently and only entries for the festival in question will be evaluated. **NOTE: Application submission, payment of nonrefundable jury fee, and submission of booth fee do not guarantee a vendor booth.** Booth fee will only be deposited if accepted into the festival. Having a booth at a past festival does not guarantee a booth at a future festival, nor does it guarantee the same booth space from festival to festival. The *only* valid confirmation of a booth space will be the written acceptance and contract from Cedarburg Art Museum. Guarantees or confirmations delivered by individuals and/or in any other form of communication at any point in the jury process are not valid and will not be considered.

**INSTALLATION & DISPLAY:** Artists are responsible for providing their own display materials, which must be free standing. Spaces measure approximately 10' x 10'. Displays must fit into the space without infringing on neighboring spaces. No stakes are allowed. One artist per space. Booths will be located outdoors and positioned on both the east and west sides of Washington Avenue and Columbia Avenue. Set up begins at 7:00 a.m. on Saturday and Sunday. You cannot begin unloading vehicles until 7:00 a.m. Displays must be set up no later than 9:00 a.m. on Saturday and Sunday. All vehicles must be moved immediately after unloading. Booths located on the east side of Washington Avenue and both sides of Columbia Avenue must tear down on Saturday night and set-up again on Sunday morning. A few booths on the west side of Washington Avenue must also tear down on Saturday night. There is no overnight security.

**SALES:** Artists retain all proceeds from sales and are responsible for collecting and reporting sales tax.

**DEADLINES:** Application with 2-3 photos, jury fee, and booth fee are due to Cedarburg Art Museum no later than Friday, July 8, 2022. We will continue to accept applications until all spaces are sold. Notification of acceptance will be mailed by Friday, July 29, 2022.

**APPLICATION PROCEDURE:** Complete and sign the form on the second page. Attach 2-3 photos of the work that you will be exhibiting. No other products may be sold or displayed during the event. Be sure to label all photos with your name and the type of work that is shown. Incomplete applications will not be considered. Enclose jurying fee (\$10, nonrefundable) and booth fee (\$175, deposited by Cedarburg Art Museum upon festival acceptance) made payable to the Cedarburg Art Museum. Cedarburg Art Museum is not responsible for any insufficient fund charges. Provide a business size, self-addressed stamped envelope with at least \$1.00 of postage for the return of the photos and notification of jury decision. All fees support the Cedarburg Art Museum, a non-profit organization.

Artist Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Wis. Seller's Permit #: \_\_\_\_\_ Vehicle Lic.# & St: \_\_\_\_\_

Email: \_\_\_\_\_

**MEDIA:** Please check the ONE medium that is most representative of your work. Include 2-3 printed photos with application labeled with name and medium.

Painting  Ceramics  Wood  Metal  Drawings  Fiber  Leather

Prints  Glass  Photography  Jewelry  Paper  Sculpture

Other (please describe) \_\_\_\_\_

Vendor agrees to comply with the rules and terms set forth in this contract or sent with acceptance form, in return for which, vendor will be allowed to participate in the 2022 Wine & Harvest Festival. Vendor recognizes that the Cedarburg Art Museum reserves the ultimate decision and discretion on who shall and shall not participate in this and any future festivals. Please note, should Festivals of Cedarburg, Inc. cancel the festival due to COVID-19, the jurying fee will remain non-refundable.

**Cancellation by Vendor:** In the event of cancellation, written notice of a vendor's decision not to participate must be received within the 10 days of notification of acceptance. Any Vendor who fails to give written notice of their decision to cancel prior to this time, or fails to show up for the festival, will be charged the full booth fee.

When you sign this Agreement, you and your organization acknowledges that they shall save, keep harmless and defend the City of Cedarburg, Festivals of Cedarburg, Inc., Cedarburg Art Museum, and all of its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons and for loss and damage to any property (City or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this contract and acts or omissions of Festivals of Cedarburg, employees, agents or representatives.

I the undersigned certify that all work I will display in the 2022 Cedarburg Art Museum Wine & Harvest Festival Fine Arts & Crafts Fair is my own work. I agree to all rules and regulations of this show and festival and will remove my exhibit without recourse if found not to be in compliance.

\_\_\_\_\_  
Artist Signature

\_\_\_\_\_  
Printed Name

Date \_\_\_\_\_

## Checklist

*Keep this checklist and page 1 for your reference. Incomplete applications will not be considered.*

- Read information page carefully. Revisions have been made as of 12/2020.

### **The following must be included in order for an application to be considered complete:**

- Completed application form (page 2 only)
- 2-3 printed photos of work that will be exhibited, labeled with name and medium
- Two separate checks payable to Cedarburg Art Museum. Do not send money orders. Cedarburg Art Museum is not responsible for any insufficient fund charges.**
  - Jury Fee: \$10 nonrefundable**, cashed upon receipt of application
  - Booth Fee: \$175**, cashed upon acceptance into festival – approximately one month prior to festival date
- Business sized**, self-addressed, stamped envelope with at least \$1.00 of postage (for return of photos and notification of jury decision)

### **Mail all information together to:**

Cedarburg Art Museum  
W63 N675 Washington Avenue  
Cedarburg, WI 53012  
Attn: Festival Registrar